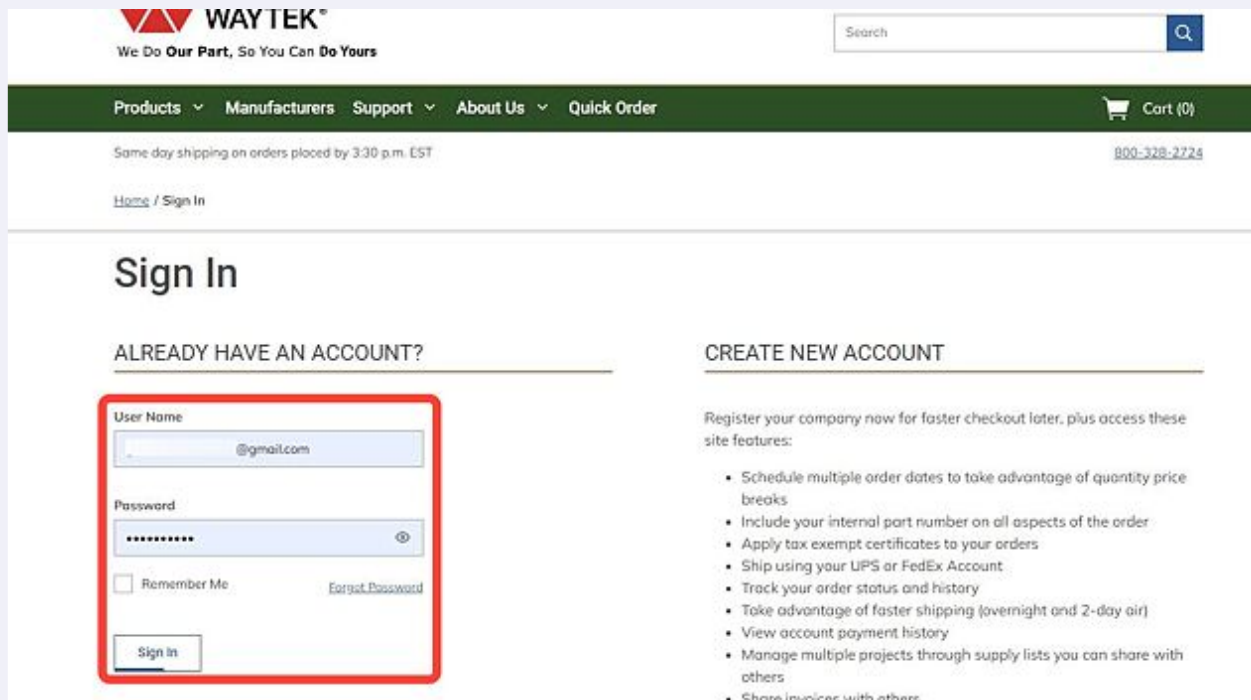


Invoice History

- 1 To check your invoice history, click on Sign in.



2 Sign in with your Waytek account you placed the order through.



The image shows the Waytek website's sign-in page. The header includes the Waytek logo, tagline "We Do Our Part, So You Can Do Yours", a search bar, and navigation links for Products, Manufacturers, Support, About Us, and Quick Order. A green banner at the top right shows a shopping cart icon and "Cart (0)". Below the banner, a message states "Same day shipping on orders placed by 3:30 p.m. EST" with a phone number "800-328-2724". The main heading is "Sign In". Under "ALREADY HAVE AN ACCOUNT?", there is a form with fields for "User Name" (containing "@gmail.com") and "Password" (masked with dots). There are checkboxes for "Remember Me" and a link for "Forgot Password". A "Sign In" button is at the bottom of the form. To the right, under "CREATE NEW ACCOUNT", there is a registration prompt and a list of site features.

Waytek
We Do Our Part, So You Can Do Yours

Search

Products ▾ Manufacturers ▾ Support ▾ About Us ▾ Quick Order

Cart (0)

Same day shipping on orders placed by 3:30 p.m. EST 800-328-2724

[Home](#) / [Sign In](#)

Sign In

ALREADY HAVE AN ACCOUNT?

User Name
@gmail.com

Password
••••••••

☐ Remember Me [Forgot Password](#)

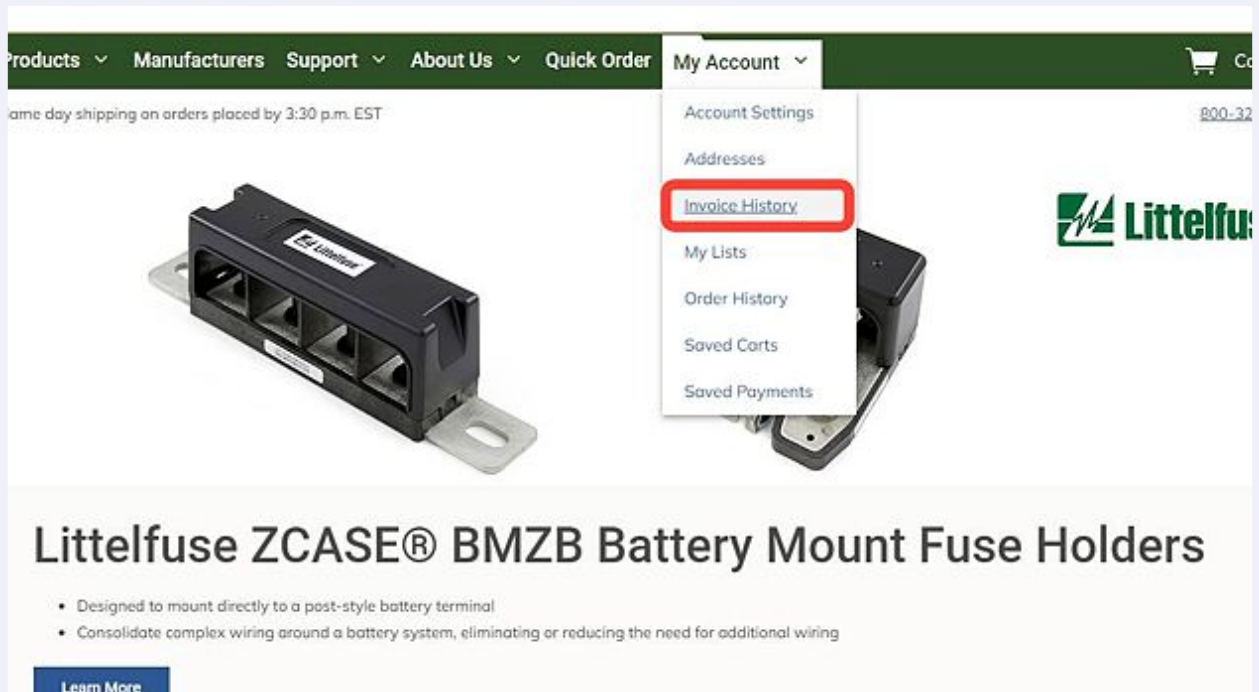
[Sign In](#)

CREATE NEW ACCOUNT

Register your company now for faster checkout later, plus access these site features:

- Schedule multiple order dates to take advantage of quantity price breaks
- Include your internal part number on all aspects of the order
- Apply tax exempt certificates to your orders
- Ship using your UPS or FedEx Account
- Track your order status and history
- Take advantage of faster shipping (overnight and 2-day air)
- View account payment history
- Manage multiple projects through supply lists you can share with others
- Share invoices with others

3 Navigate to My Account> Invoice History.



4

To quickly filter through previous invoices, use the arrow buttons to dictate the order your invoices appear in.

The screenshot shows the Waytek website's 'Invoice History' page. At the top, there's a navigation bar with links like 'Products', 'Manufacturers', 'Support', 'About Us', 'Quick Order', and 'My Account'. Below this, a search bar and a 'Sign Out' link are visible. The main heading is 'Invoice History', followed by '5 Invoices'. A table lists invoices with columns: Invoice #, Invoice Date, Due Date, Ship To, PO #, Status, and Invoice Total. Each column has a small arrow icon for sorting. A red box highlights the header row. At the bottom right, there's a 'Results Per Page' dropdown set to 5 and a pagination control showing page 1 of 1.

Invoice #	Invoice Date	Due Date	Ship To	PO #	Status	Invoice Total
3394891	7/26/2022	8/1/1		5000362913		\$257.75
3392976	7/22/2022	8/1/1		5000362899		\$25.63
3390486	7/19/2022	8/1/1		5000362670		\$466.56
3389610	7/15/2022	8/1/1		5000362886		\$286.64
3381249	6/29/2022	8/1/1		5000362837		\$637.17

5

To create a more in-depth filtered list, click on the filter icon.

This screenshot shows the same 'Invoice History' page but with a 'Filter' section expanded. A red box highlights a filter icon (a square with a funnel) in the top right corner. The filter section includes fields for 'Ship To' (a dropdown menu), 'Invoice #', 'PO #', and 'From' (a date field). There's also a 'To' date field and a checkbox for 'Show only open invoices'. A 'Clear Filters' button is located at the bottom right of the filter section. The invoice table is visible below the filter section.

Invoice #	Invoice Date	Due Date	Ship To	PO #	Status	Invoice Total
3394891	7/26/2022	8/1/1		5000362913		\$257.75
3392976	7/22/2022	8/1/1		5000362899		\$25.63
3390486	7/19/2022	8/1/1		5000362670		\$466.56
3389610	7/15/2022	8/1/1		5000362886		\$286.64

6 Use the filter functionality to narrow your search.

Products ▾ Manufacturers ▾ Support ▾ About Us ▾ Quick Order My Account ▾ Cart (2)

Some day shipping on orders placed by 3:30 p.m. EST 800-328-2724

[Home](#) / [My Account](#) / Invoice History

Invoice History

5 Invoices

Filter

Ship To: Show All ▾

Invoice #:

PO #:

From:

To:

☐ Show only open invoices

[Clear Filters](#)

Invoice #	Invoice Date	Due Date	Ship To	PO #	Status	Invoice Total
3394891	7/26/2022	1/1/1		5000362913		\$257.75
3392976	7/22/2022	1/1/1		5000362899		\$25.63
3390486	7/19/2022	1/1/1		5000362670		\$466.56
3389610	7/15/2022	1/1/1		5000362886		\$286.64

7 Use the Clear Filters button to remove the entered filtering options.

Invoice History

5 Invoices

Filter

Ship To: Show All ▾

Invoice #:

PO #:

From:

To:

☐ Show only open invoices

[Clear Filters](#)

Invoice #	Invoice Date	Due Date	Ship To	PO #	Status	Invoice Total
3394891	7/26/2022	1/1/1		5000362913		\$257.75
3392976	7/22/2022	1/1/1		5000362899		\$25.63
3390486	7/19/2022	1/1/1		5000362670		\$466.56
3389610	7/15/2022	1/1/1		5000362886		\$286.64

- 8 Once you have found the desired invoice, click on the invoice number.

WAYTEK®
We Do Our Part, So You Can Do Yours

Search

Products ▾ Manufacturers ▾ Support ▾ About Us ▾ Quick Order My Account ▾

Cart (2)

Some day shipping on orders placed by 3:30 p.m. EST

800-328-2724

Home / My Account / Invoice History

Invoice History

5 Invoices

Invoice #	Invoice Date	Due Date	Ship To	PO #	Status	Invoice Total
3394891	7/26/2022	1/1/1		5000362913		\$257.75
3392976	7/22/2022	1/1/1		5000362899		\$25.63
3390406	7/19/2022	1/1/1		5000362670		\$466.56
3389610	7/15/2022	1/1/1		5000362886		\$286.64
3381287	6/29/2022	1/1/1		5000362837		\$637.17

Results Per Page 9

- 9 The selected invoice will show you all of the information related to your order, including Shipping and Billing Information, Dates and Order Status, and Invoice total with tax.

WAYTEK®
We Do Our Part, So You Can Do Yours

Search

Products ▾ Manufacturers ▾ Support ▾ About Us ▾ Quick Order My Account ▾

Cart (2)

Some day shipping on orders placed by 3:30 p.m. EST

800-328-2724

Home / My Account / Invoice History / Invoice Details

Invoice # 3394891

Email Print

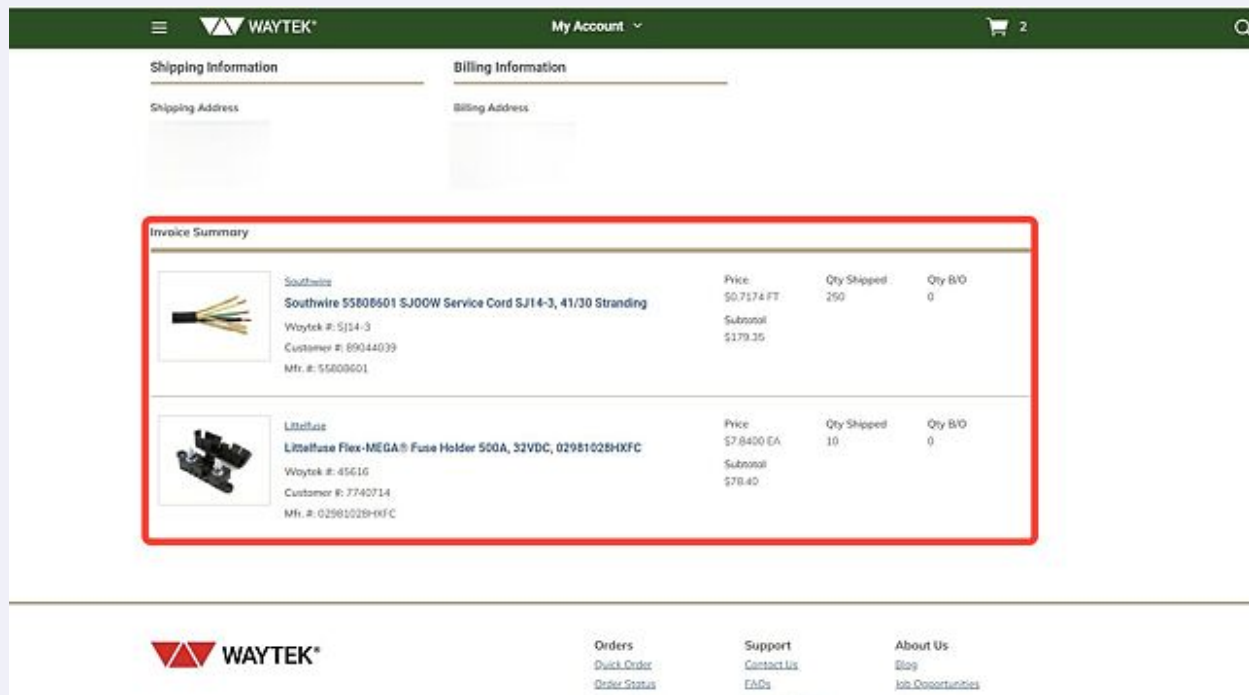
Invoice Date	P.O. Number	Status	Shipping Method
7/26/2022	5000362913		
Terms	Order Number	Due Date	
01	3212722	1/1/1	

Subtotal	\$257.75
Tax	\$0.00
Invoice Total	\$257.75

Shipping Information	Billing Information
Shipping Address	Billing Address

10

Below the invoice information, you can see the Invoice Summary, which includes the parts, price, quantity, and backordered quantity of your order.





Waytek® My Account 2

Shipping Information **Billing Information**

Shipping Address: [Redacted] Billing Address: [Redacted]

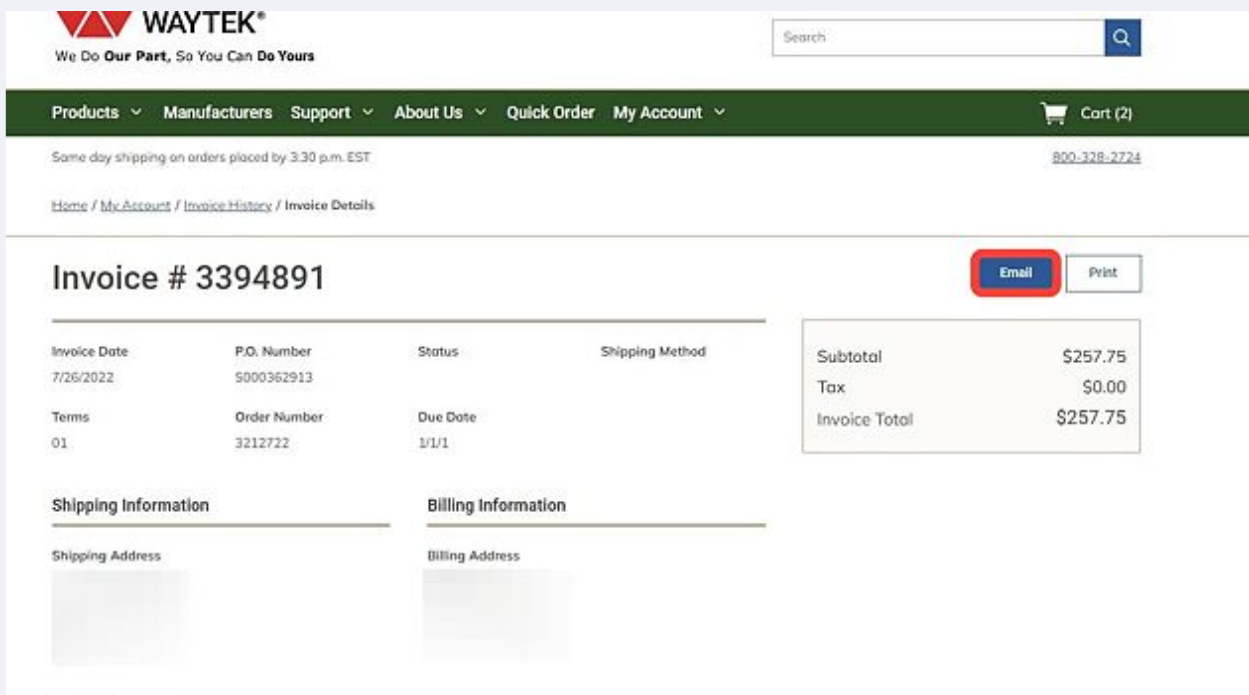
Invoice Summary

Image	Description	Price	Qty Shipped	Qty B/O
	Southwire 55008601 SJ00W Service Cord SJ14-3, 41/30 Stranding Waytek #: 5514-3 Customer #: 89044039 Mfr. #: 55008601	\$0.7174 FT Subtotal \$179.35	250	0
	Littelfuse Flex-MEGA® Fuse Holder 500A, 32VDC, 02981028HXFC Waytek #: 45616 Customer #: 7740714 Mfr. #: 02981028HXFC	\$7.8400 EA Subtotal \$78.40	10	0

Waytek® Orders: [Quick Order](#), [Order Status](#) Support: [Contact Us](#), [FAQs](#) About Us: [Blog](#), [Job Opportunities](#)

11

To email a copy of this invoice, click on the Email button.



Waytek® We Do Our Part, So You Can Do Yours Search

Products Manufacturers Support About Us Quick Order My Account Cart (2)

Same day shipping on orders placed by 3:30 p.m. EST 800-328-2724

Home / My Account / Invoice History / Invoice Details

Invoice # 3394891 **Email** **Print**

Invoice Date	P.O. Number	Status	Shipping Method
7/26/2022	5000362913		

Terms	Order Number	Due Date
01	3212722	1/1/1

Subtotal	\$257.75
Tax	\$0.00
Invoice Total	\$257.75

Shipping Information **Billing Information**

Shipping Address: [Redacted] Billing Address: [Redacted]

12

Enter the email information as needed, and an optional message to attach to the invoice. Click Send when you have completed the entry, or Cancel if you do not wish to continue.

Email Invoice #3394891

Email To * Email From *

Subject

Invoice # #3394891

Message

Cancel Send

13

To print a copy of the invoice, click Print.

Invoice # 3394891

Email Print

Invoice Date	P.O. Number	Status	Shipping Method
7/26/2022	5000362913		

Terms	Order Number	Due Date
01	3212722	1/1/1

Subtotal	\$257.75
Tax	\$0.00
Invoice Total	\$257.75

Shipping Information

Shipping Address

Billing Information


Billing Address

Invoice Summary

- 14 You will see a print preview page. Choose your print options to continue.

3/17/2023

Invoice Details | Waytek


PO Box 1727 Chaska, MN 55318 ph: (800) 328-2724

Invoice # 3394891

Invoice Date	P.O. Number	Status	Shipping Method
7/26/2022	5000362913		

Terms	Order Number	Due Date
01	3212722	1/1/1

Subtotal

Tax

Invoice Total

\$257.75

\$0.00

\$257.75


Shipping Information

Billing Information


Shipping Address

Billing Address

Invoice Summary



Southwire	Price	Qty Shipped
Southwire 55808601 SJ00W Service Cord	\$0.7174 FT	250
SJ14-3, 41/30 Stranding	Qty B/O	Extended Amount
Waytek #: 5114-3	0	\$179.35
Customer #: 89044039		
Mfr. #: 55808601		



Littelfuse	Price	Qty Shipped
Littelfuse Flex MEGA8 Fuse Holder 500A, 32VDC, 02981028HXFC	\$7.8400 EA	10
Waytek #: 45616	Qty B/O	Extended Amount
Customer #: 7740714	0	\$78.40
Mfr. #: 02981028HXFC		

A finance charge will be applied to all past due invoices.

<https://waytek.commerce.inboxandbox.com/MyAccount/Invoices/Details/InvoiceNumber=3394891>

1/1

Print

1 sheet of paper

Destination

FX1 on WTPRINT01

Pages

All

Copies

1

Layout

Portrait

Color

Color

More settings

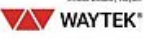
Print

Cancel

15 If you wish to continue, click Print.

3/17/2023

Invoice Details | Waytek


PO Box 1727 Chaska, MN 55318 ph: (800) 328-2724

Invoice # 3394891

Invoice Date	P.O. Number	Status	Shipping Method
7/26/2022	5000362913		

Terms	Order Number	Due Date
01	3212722	1/1/1

Subtotal

Tax

Invoice Total

\$257.75

\$0.00

\$257.75


Shipping Information

Billing Information


Shipping Address

Billing Address

Invoice Summary



Southwire	Price	Qty Shipped
Southwire 55808601 SJ00W Service Cord	\$0.7174 FT	250
SJ14-3, 41/30 Stranding	Qty B/O	Extended Amount
Waytek #: 5114-3	0	\$179.35
Customer #: 89044039		
Mfr. #: 55808601		



Littelfuse	Price	Qty Shipped
Littelfuse Flex MEGA8 Fuse Holder 500A, 32VDC, 02981028HXFC	\$7.8400 EA	10
Waytek #: 45616	Qty B/O	Extended Amount
Customer #: 7740714	0	\$78.40
Mfr. #: 02981028HXFC		

A finance charge will be applied to all past due invoices.

<https://waytek.commerce.inboxandbox.com/MyAccount/Invoices/Details/InvoiceNumber=3394891>

1/1

Print

1 sheet of paper

Destination

FX1 on WTPRINT01

Pages

All

Copies

1

Layout

Portrait

Color

Color

More settings

Print

Cancel

Made with Scribe - <https://scribehow.com>

8